

4-H Club Enrollment Checklist

***** Please do NOT use old forms *****

Club/Committee Name: _____

Club Leader: _____ Phone: _____

NEW CLUBS ONLY:

___ [Request for Official Approval to Establish a Michigan 4-H Youth Group](#) (required – new clubs only)

___ [Michigan 4-H Group Request for a Charter](#) (required – new clubs only)

___ [4-H Club Constitution](#) (required – new clubs only)

RETURNING CLUBS ONLY (Required, due by Oct. 1, 2026):

___ 2025-2026 [Annual Financial Summary Report for Clubs WITH Funds](#),
2025-2026 [Annual Financial Summary Report for Clubs WITHOUT Funds](#),
OR 2025-2026 [SPIN Club Record of Finances](#) (SPIN clubs only)

ALL CLUBS:

___ 2026-2027 [Club Information Sheet](#) (required)

___ 2026-2027 Bylaws or Club Rules (required, submit when approved by club). Use [Bylaws Guidelines](#), [Bylaws Worksheet](#), and/or [Bylaws Worksheet for Cloverbud Clubs](#) as guides.

___ 2026-2027 [Civil Rights Compliance Statement](#) (required)

___ 2026-2027 [Club Officer Information Sheet](#) (required, submit when officers elected)

NOTES:

IMPORTANT: Each Macomb County 4-H member and screened adult volunteer must enroll/re-enroll online at <https://v2.4honline.com> annually. Adult volunteers are asked to log in to their MSU Extension Volunteer Central Profile (https://msu.samaritan.com/custom/502/volunteer_login) to update their contact information and emergency contact information. A Macomb County 4-H staff member will reach out to volunteers individually if other actions are needed.



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